

MINUTES
PRE COUNCIL MEETING
OF THE PERRY CITY COUNCIL
December 7 , 2021
5:00 P.M.

1. Call to Order: Mayor Randall Walker, Presiding Officer, called to order the pre council meeting held December 7, 2021 at 5:00 p.m.

2. Roll:

Elected Officials Present: Mayor Randall Walker; Mayor Pro Tempore Robert Jones, and Council Members Joy Peterson, Willie King, Darryl Albritton, and Riley Hunt.

Elected Official Absent: Council Member Phyllis Bynum-Grace

City Staff: City Manager Lee Gilmour, Assistant City Manager Robert Smith, City Attorney Brooke Newby, and Recording Clerk Annie Warren.

Departmental Staffing: Brenda King - Director of Administration, Bryan Wood – Director of Community Development, Mitchell Worthington – Finance Director, Chief Lee Parker - Fire and Emergency Services Department, Chief Steve Lynn – Perry Police Department, Ansley Fitzner – Public Works Superintendent, Sedrick Swan – Director of Leisure Services, Ashley Harden – Economic Development Administrator, Anya Turpin – Special Events Manager, Alicia Hartley – Special Events Coordinator, and Tabitha Clark – Communications Administrator.

Media: William Oliver – Houston Home Journal

Guest(s)/Speaker(s): Bill and Ellie Loudermilk, Terri Walker, Jay Layson, and Walton and Becky Wood.

3. Items of Review/Discussion: Mayor Randall Walker

Mayor Walker exercised Point of Personal Privilege and moved items 3b up on the agenda for the sake of members of the Perry Area Historical Society present.

- 3b. Historic Signage Initiative. Mr. Smith reviewed the Perry Historic Street Sign proposal. The Perry Area Historical Society will go in and change out existing street signs in the historic overlay district. Funding for the signage will be provided by the Perry Area Historical Society, and the coordination, purchasing, installation and maintenance will be provided by Public Works. Staff recommended Council move forward with the proposal. Council concurred with staff recommendation.

- 3a. Discussion of December 7, 2021 council meeting agenda.

4a. Introductions - Jeffrey Tarver, Officer Stephanie Lenigar, Jessica Lange, Coby Pickering, Carter Morris, and Gregory Davis. Chief Lynn will introduce the new hires in the police department.

4b. Recognition of Officer Antonio Scott. Chief Lynn stated Officer Scott went out the way to assist someone.

4c. Introduction of Mrs. Alicia Hartley, new Special Events Coordinator. Ms. Turpin will introduce Mrs. Hartley to Mayor and Council.

4d. Proposed 2022 Special Events Calendar. Ms. Turpin will present to Mayor and Council the proposed 2022 Special Events Calendar. Council Member Peterson noted that Food Truck Friday had been reduced to every other month. Ms. Turpin stated the Food Friday Event was created with the intention of bringing more restaurants' downtown, as more restaurants open downtown, we are trending to more of a block party, First Friday type of feeling. Council Member Peterson also inquired about "Light the Night" event. Ms. Turpin stated this event will be held at the Perry Events Center outdoor venue. It will be an outdoor concert with different glow in the dark activities. Council Member Albritton inquired about "Skate the Streets" event. The streets are closed to vehicles but open to pedestrians who encouraged to bring their skates, bicycles, and anything with wheels. Mayor Pro Tempore Jones stated "Octoberfest" is not on the calendar. Ms. Turpin stated the "Octoberfest" was not as inclusive and recommended including it into the Perry International Festival. Council Member Peterson asked where the "Fall Film Festival" event will be held. Mr. Turpin stated Heritage Oaks Park.

7a. SUSE-269-2021. Mr. Wood stated this is a request for a parking lot for vehicles associated with a trash/junk removal business. No trash/junk will be brought or stored on the subject property. The property is located at 938 Jeanne Street behind S Wings Restaurant. The Planning Commission and staff recommends approval of the special exception with the following conditions: 1) The parking lot must be paved with asphalt or concrete, and 2) a landscape buffer, complying with one of the options in Section 6-3.5 of the LMO must be installed along the property line for the entire depth of the parking lot adjacent to the single-family residence to the east.

7b. ANNX-291-2021. Mr. Wood stated this is a request to annex a 2.07-acre parcel into the City of Perry with the zoning classification of R-1, Single-family Residential, for the purpose of continuing the development of Wooden Eagle subdivision. The applicant proposes to subdivide the properties into two tracts; Tract A will be 1.73 acres, and Tract B will be 0.34 acres. The Planning Commission and staff recommends approval of the annexation request and the proposed zoning classification of R-1, Single-family residential. The County concurred with the annexation.

7c. ANNX-292-2021. Mr. Wood stated this is a request to annex a 1.76-acre parcel into the City of Perry with zoning classification of R-1, Single-family

residential, for the purpose of constructing a single-family home and desire connection to City of Perry sanitary sewer. The Planning Commission and staff recommends approval of the annexation request and the proposed zoning classification of R-1, single-family residential with the following condition: 1) Establishing water and sanitary sewer service at the subject property is required at the owner's expense. The county neither concurred nor non-concurred with the annexation. Mayor Walker stated the county in its neutral stance had a large number of restrictions, the sewer line cannot go across any county property (owner is aware), and the owner has to be a county water customer (owner is aware).

9a (1). **Second Reading** of an ordinance amending Sections 1.13 and 4-1.1 (d) to address Self-service Vending Machines. Mr. Wood stated this ordinance defines Self-service Vending Machine.

9b. Special Event Application – Peaches to Beaches event. Administration recommends approval subject to conditions concurred to at Council's work session.

11c (5). **First Reading** of an ordinance amending FY 2021 Operating Budget. Administration stated this is an ordinance adjustment for FY 2021 Operating Budget.

11c (6). **First Reading** of an ordinance amending FY 2022 Operating Budget. Administration stated this a mid-year adjustment based on revenues and expenditures.

11d (1). Bid No. 2022-14 Community Development Parking Lot Paving. Mr. Worthington stated his office received four responsive bids. Staff recommends awarding the bid to the low bidder Sam Hall & Sons in the amount of \$63,416.25.

11d (2). Bid No. 2022-15 Hafley Park Parking Lot Paving. Mr. Worthington stated his office received four responsive bids. Staff recommends awarding the bid to the low bidder Sam Hall & Sons in the amount of \$70,371.25.

11e (1). Resolution amending the City of Perry Position Classification Plan. Administration stated this change is to account for the supervision duties of the Special Events Administrator and recommends approval.

11f. Second amendment to the Intergovernmental Contract with PPFA to amend the Project Description for Series 2019 Bonds. Ms. Newby stated the Gas Main Upgrade and Gas Line Service, and Connections were completed under budget and there are funds still available from the Authority's Revenue Bonds, Series 2019. The City has requested to amend the Description of the Projects to add the acquisition and renovation of the Houston County Government Building for use as a City Municipal Court Building and new city hall to the project description. The City would use \$2,344,892 from the Authority's Revenue Bonds, Series 2019, towards the acquisition and renovation of the Houston

County Government Building for use as a City Municipal Building and new city hall.

4. Supplemental Agenda:

- 4a. New Haven/Stonebridge water main breaks. Mr. Gilmour provided Mayor and Council with a memo relative to New Haven /Stonebridge water main breaks that include a brief history, options addressing the situation, and issues with the options. Administration recommends proceeding with the looping and valving water mains through Sadie Heights subdivisions and installing additional isolation valves to reduce the number of customers affected by a break repair. Council concurred with Administration's recommendation.

5. Council Member Items:

Council had no reports.

Mr. Gilmour provided updates on sidewalk projects.

- Main Street – the initial design has been done and has been advised by engineer the city is going to have to acquire some additional easement or right-of-way from Eastgate.
- Perry Parkway – basic design and concept is done, and the engineer has determined the sidewalk is going to have to go on the drainage ditch side.
- Tucker Road – just starting on the design.

Mr. Smith and Ms. Newby had no reports.

6. Adjourn. There being no further business to come before Council in the pre council meeting held December 7, 2021 Council Member King motioned to adjourn the meeting at 5:51 p.m. Mayor Pro Tempore Jones seconded the motion and it carried unanimously.